ROLL NO:

APPLICATION FOR CHARTERED ACCOUNTANT MEMBERSHIP EXAMINATION for ACCAs

Latest PP Size Photo
Candidate should affix his/her specimen signature on the photo

To,
The Executive Director
ICAN

I request permission to present myself at the Chartered Accountant Membership Examination to be held in the month of December 2026. I declare that the facts and information given below are complete and correct. I also undertake to abide by regulations framed by the Council for the guidance of candidates appearing in the Examination.

A. NAME (Mr/Ms):

B. FATHER'S NAME:

C. ADDRESS:

D. PHONE No: E-Mail Address:

E. SUBJECTS OF EXAMINATION: Please tick (√) a group minimum

Group I ☐

1. Paper 2: Advanced Financial Management
2. Paper 3: Advanced Audit and Assurance
3. Paper 4: Corporate Laws

Group II ☐

4. Paper 5: Management Information and Control System
5. Paper 6: Advanced Taxation
6. Paper 7: Advanced Cost and Management Accounting

F. WHETHER YOU WANT TO HAVE YOUR MARKSHEET SENT BY POST: YES/NO
(If yes, please fill up the postal address below)

NAME:

ADDRESS:

G. DETAILS OF EXAMINATION FEES:

No. of Papers ……..@Rs. 1000/- Per Paper = …….

H. EXAM CENTRE:

Applicant's Signature:

Contact Number:

Date:

(To be filled by ICAN)

Receipt No: Approved by:

Checked by:

Record of answer books tendered at the Examination Centre

S. No.	Date	Subject	Name of Invigilator	Signature of invigilator
1		Paper 2: Advanced Financial Management		
2		Paper 3: Advanced Audit and Assurance		
3		Paper 4: Corporate Laws		
4		Paper 5: Management Information and Control system		
5		Paper 6: Advanced Taxation		
6		Paper 7: Advanced Cost and Management Accounting		

CENTRE RUBBER STAMP

Counter Signature of
(Chief Invigilator/Superintendent)

NOTE:

1. Corrections are not permitted.
2. I hereby acknowledge the receipt and acceptance of the instructions provided to me along with this admit card and I fully agree to abide the terms and conditions mentioned in the instructions provided.

CAUTION INVIGILATORS

1. Kindly do not sign in advance
2. Sign only on actual receipt**.** (Signature of Candidate)

Record of answer books tendered at the Examination Centre

S. No.	Date	Subject	Name of Invigilator	Signature of invigilator
1		Paper 2: Advanced Financial Management		
2		Paper 3: Advanced Audit and Assurance		
3		Paper 4: Corporate Laws		
4		Paper 5: Management Information and Control system		
5		Paper 6: Advanced Taxation		
6		Paper 7: Advanced Cost and Management Accounting		

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1. Kindly do not sign in advance
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THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL

Roll No.

Admit Card for Chartered Accountant Membership Examination, December 2026

(To be filled in by the Candidate in Capital Letters)

Name of Candidate: ……..

Specimen Signature of Candidate ……

LATEST PP PHOTO ONLY

Candidate should affix his/her specimen signature on the photograph, which should be pasted in this space and not merely stapled

Attestation Certificate:

I hereby certify that the photo attached is that of

Mr/Ms. ……

Who has signed in my presence on the photo as well as in the space provided for the purpose.

Signature of Chartered Accountant ……Mem. No. ……

Executive Director

or Principal of Institution in which the candidate last studied/ is studying at present, with Official Stamp.

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL

Roll No.

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(To be filled in by the Candidate in Capital Letters)

Name of Candidate: ……..

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Signature of Chartered Accountant …… Mem. No. ……..

Executive Director

or Principal of Institution in which the candidate last studied/ is studying at present, with Official Stamp.

Annexure 22
(As per Regulation 41, Sub Rule (1))

Application for Examination

The Executive Director
The Institute of Chartered Accountants of Nepal
ICAN Marg, Satdobato, Lalitpur

I have passed the ACCA Examination from …… …… in ……..……. and am applying under Rule 41 of the Nepal Chartered Accountants Regulations, 2061 whereby I request you to specify the subjects in which I am required to appear in the examinations for membership in The Institute of Chartered Accountants of Nepal. The details of the examinations that I have passed are stated and enclosed herewith in this form. I also agree to abide by the decision of the Council in this regard.

1. Name ……....

2. Date of Birth ……AD……BS

3. Country of Citizenship ……..……. Citizenship No. ……

4. Address
Permanent: ……

Contact : ……

Mobile No. : ……Email : …….

ACCA Membership No.: ……

5. Highest Academic Qualification:

Academic Qualification	Year of Passing	Name of Campus	Name of Board

6. Details of professional qualifications:

Qualification	Year of Passing	Name of Institution/Board	Year of Establishment of Institute

Applicable to the Member of the Association of Chartered Certified Accountants (ACCA)

7. Level in ACCA Examination …….. Year of passing …….

S.No.	Subjects	Maximum Marks	Marks Secured

8. Level in ACCA Examination …….. Year of passing …….

S.No.	Subjects	Maximum Marks	Marks Secured

9. Level in ACCA Examination …….. Year of passing …….

S.No.	Subjects	Maximum Marks	Marks Secured

10. Practical Experience Requirement Status

(A) Name of Principal: ……. ……
Membership No:…….COP No. …….
Firm's Name: …….
Address: …… …….

(B) Name of Principal:……. ……
Membership No:…….COP No. …….
Firm's Name: …….
Address: …… …….

(C) Name of Principal:……. ……
Membership No:…….COP No. …….
Firm's Name: …….
Address: …… …….

(D) Total Training Period. ……..
From (specify DD/MM/YYYY) ……......To (specify DD/MM/YYYY) …….....

11. Mandatory Internship Requirement Status as per The Institute of Chartered Accountant of Nepal (ICAN)

(A) Name of Principal : ……
Membership No:…….COP No. ……
Firm's Name: ……
Address: …….

(B) Name of Principal : ……. ……
Membership No:…….COP No. …….
Firm's Name: ……
Address: …… …….

(C) Name of Principal:……. ……
Membership No:…….COP No. …….
Firm's Name: ……..
Address: …… …….

(D) Total Training Period till the date of submission of exam form.……
From (specify DD/MM/YYYY) ……......To (specify DD/MM/YYYY) ……...

Required Documents:
Applicants shall have to submit the following documents certified by principal/notary public.

- ACCA Membership Certificate
- Mark sheet and Certificates from Fundamental to Professional Level (All level)
- Academic Certificate/Transcripts of SLC to higher degree
- Article Completion Certificate/ Practical Experience Requirement
- Citizenship Certificate / Passport
- Exemption Letter issued by The Institute of Chartered Accountant of Nepal
- Report of Practical Training
- Letter of Good Standing from ACCA

Note: Additional papers can be attached where necessary.

Declaration: As required by Procedure 7.1 of ICAN-ACCA Membership Pathway Procedure, 2076, I will submit the COP from concerned Accounting Institute before applying for membership of ICAN.

Applicant's Signature: ……

Date: ……