



नेपाल चार्टर्ड एकाउन्टेन्ट्स संस्था  
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL  
(Established under the Nepal Chartered Accountants Act, 1997)



## Notice

19 June 2025

This is to clarify to the practicing members of the Institute to comply with the following reporting requirements of Articled Trainee, Accounting Trainee and Chartered Intern:

Category	Document to be submitted to ICAN	Rule/Procedure	Submission Period
Articled Trainee	Annexure 20	Rule 32 (2) of Nepal Chartered Accountants Regulation, 2061(12 <sup>th</sup> Amendment 2078)	Every six months
Accounting Trainee	Annexure 11	Clause 32 (2) of AT By Laws, 2067	Every six months
Chartered Intern	Annexure 6 & 7	Clause 8 (2) of One year Internship Procedure 2071 (3 <sup>rd</sup> Amendment, 2080)	Every three months

In case of any queries, please contact at 5430730/5430832 Ext.102 / 211 / 213 or send email at [studentdivision@ican.org.np](mailto:studentdivision@ican.org.np).

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